Suncoast CoC Leadership Council

CoC Leadership Council Meeting

November 14, 2019, 3:30 p.m. – 5:00 p.m.

The Glasser/Schoenbaum Human Services Center – Building J-1 (Anchin Room)

I.	Welcome and Introductions	Kevin Stiff
II.	Approval of Minutes	Kevin Stiff
III.	Dashboard Review	Chris Johnson
IV.	CoC Leadership Framework	Chris Johnson
V.	Leadership Council Organization/Governance Charter	Tara Booker

- Language concerning Continuum of Care dues (Section VI - 1)
- Language concerning Faith Community Representative (Section III - A)

VI.	System Discussion on PSH and Potential New Building Projects	Chris Johnson
VII.	HMIS Committee Update	Brandon Bellows

- Vote on new Training Policy

VIII.	General Announcements/Meeting Schedules	Chris Johnson

Agenda is subject to change without prior notice.

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CoC Leadership Council Meeting Schedule

Date	Time	*Location
Thursday, January 9th	3:30 PM – 5:00 PM	The Glasser/Schoenbaum Bldg. *1750 17th St, J-1, Sarasota, FL 34234 Loevner Room*
Thursday, March 12th	3:30 PM – 5:00 PM	The Glasser/Schoenbaum Bldg. *1750 17th St, J-1, Sarasota, FL 34234 Loevner Room*
Thursday, May 14th	3:30 PM – 5:00 PM	TBD*
Annual CoC/Leadership Council Meeting Wednesday, August 19th	**9:00 AM – 10:30 AM**	**Venice Community Center *326 Nokomis Ave S, Venice, FL 34285***
Thursday, September 10th	3:30 PM – 5:00 PM	The Glasser/Schoenbaum Bldg. *1750 17th St, J-1, Sarasota, FL 34234 Loevner Room*
Thursday, November 12th	3:30 PM – 5:00 PM	TBD*

* Note: This schedule is subject to change. In the event of any meeting change, prior notice will be given.

Suncoast CoC Leadership Council

Meeting Minutes- November 14, 2019

Location: 1750 17th Street, J1- Loevner, Sarasota, FL 34234

Meeting Time: 3:30 p.m.- 5:00 p.m.

CoC Leadership Council Members: 13 members in attendance

Name	Affiliation/Organization
Brady, Melissa	Regions Bank-Manatee County
Cliatt, Tarnisha	Manasota Black Chamber of Commerce
Erozer, Adell	Turning Points
Evans, David	Sarasota Memorial Hospital
Diegert-Mclean, Ginger	Lived Homeless Experience
Gloria, Eduardo	Catholic Charities
Johnson, Chris	Suncoast Partnership to End Homelessness
Lynch, Laurel	HOPE Family Services
Roseboro, Jane	Centerstone of Florida
Russell, William	Sarasota Housing Authority
Sanders, Bill	City of Bradenton
Showers, Julia	The Salvation Army, Manatee
Stiff, Kevin	The City of Sarasota Police Department
Whiten, Major Charles	The Salvation Army, Sarasota

Public Attendees: Lissette Fernandez, School District of Manatee County, Peter Fleischmann, Jewish Family and Children Services

Suncoast Partnership Staff: Tara Booker, Brandon Bellows, Lauren Davis

I.   **Welcome, Introductions and Certify Quorum**

Kevin Stiff welcomed everyone and called the meeting to order at 3:34 p.m. Kevin Stiff announced that a quorum could not be verified. He called the non-meeting to order with note that action items would be deferred to the next meeting or voted on electronically.

II.   **Dashboard Review**

Chris Johnson presented the CoC's Dashboard as it pertains to performance goals set for FY19. The dashboard presented data pulled from Community Services Information System (CSIS) and compared 3rd Quarter and 4th Quarter Results of the agreed upon performance goals of FY19 and FY18. Chris Johnson discussed each of the performance goals and their trends in the system. Chris stressed the importance of accurate data entry from service providers in order to provide a true depiction of the homeless response system in the CoC.

Discussion included Adell Erozer seeking clarification of the difference between the first two measurements, number of high and highest acuity housed and total permanent positive outcomes, presented on the dashboard. Kevin Stiff asked if there is a particular number on the Vi-SPDAT to determine whether someone is of the high or highest acuity of need. Brandon Bellows explained the VI-SPDAT is part of the overall determination of a client's prioritization, but there are other factors, such as length of time homeless and Access Point entry date, involved to determine a client's acuity of need.

Adell Erozer asked to see the recidivism of clients served through One*by*1 and what other ways we can track negative outcomes. Eduardo Gloria asked how we measure permanent positive outcome and the timeline for this measurement. Brandon Bellows explained how the report is set up in CSIS to report on those clients who have an exit destination as a permanent housing situation and recidivism is reported on that person exiting to a permanent housing situation and returning to a homeless project (Emergency Shelter or Street Outreach) to determine whether clients have returned to homelessness.

Eduardo and Adell inquired as to how CSIS captures those clients who may return to a homeless situation in a CoC outside our service area, with Eduardo inquiring as to whether our CSIS talks to other CoC's HMISs. Chris indicated to the Council the inability to track client data and share systems with other CoCs because not all CoCs use the same software provider as ours. Chris stated data sharing is a concept Suncoast Partnership is exploring with the HMIS Capacity Building project by taking on Pasco County's HMIS and referred back to Adell's question about reporting on anecdotal reports of clients returning homelessness by capturing this information by reporting this in post-exit follow-ups of the client. Brandon explained the ability of placing matrix's on follow-up information and informed the Council about local and State initiatives as it relates to data-warehousing aggregate data for CoCs on the Gulf Coast.

Julia Showers asked to clarify which projects the dashboard is reporting on and whether they were all projects regardless of funding source, or only the CoC-funded and managed projects. Brandon explained the dashboard is compiled of all literally homeless related project types in CSIS: Emergency Shelter, Permanent Supportive Housing, Rapid Rehousing, and Street Outreach. The funding source is not considered for these reports, which is how information is reported to both HUD and the State. Julia expressed concern over the reporting of CoC data overall not considering funding sources because the report will not indicate the performance of the funding provided by HUD to the CoC. Brandon indicated he can compile that information and provide it to the Council. Chris reminded the Council this information would only be relevant to the Council because HUD and the State do not delineate the CoC's data based on funding source.

Julia wanted to make sure when we are setting goals for performance measures, we take private philanthropy in account, as it may not be renewed the same way CoC funded projects are. Chris noted this recommendation as we move into the new fiscal year.

Brandon informed the Council the performance reports are customizable and can provide data to support specific project types, funding sources, etc. Brandon further noted these system performance measures included on the dashboard are being used by the State to compare CoCs to one another.

III.   Action Item- Approval of 9.12.19 Minutes

Kevin announced that a quorum could be met due to the arrival of several Leadership Council members during the Dashboard discussion. Minutes were sent out electronically for review. Major Charles Whitten motioned to approve the minutes with Tarnisha Cliatt seconding the motion. After a brief discussion over typos in the minutes, the motion was carried and approved unanimously.

Due to the 9.12.19 Leadership Council meeting not having a quorum, the minutes from 5.9.19 were not approved. These minutes will be disseminated electronically and voted on at the 1.9.2020 meeting.

IV.   CoC Leadership Framework

Chris Johnson presented a brief video on 2018 Women's Crew Championship as an example of how each component in rowing must function together in order to achieve a successful outcome. With Suncoast Partnership serving as lead agency, it is the service providers whom are the essential components of the CoC. For the CoC to be effective, service providers must all work in synch with the long-term goal: ending homelessness. Chris noted the Leadership Council is the place to determine how what the Federal Government and State requires our CoC to do and make it consistent with our approach to ending homelessness in Sarasota and Manatee County. Chris indicated his role is to look at both Federal & State requirements, guidelines, and proven best practices to determine how that works for our community and bring it to the Leadership Council to make the decision of how to proceed. Chris reiterated those who are present at the table are the CoC and we are all a part of the system response to end homelessness and extended his appreciation to the Leadership Council.

V.   Leadership Council Organization/Governance Charter

Tara Booker indicated there is language in the CoC Governance Charter in need of revision.

In Section VI-1 of the CoC Governance Charter, it is stated Leadership Council members would need to be a paid CoC member to be appointed on the Leadership Council. As some government officials are unable to be paid CoC members, this language requires revision. Tara recommended language to be added so there is a differentiation between the elected members, who would need to be active CoC members, and appointed members, whom would not need to be paid CoC members. William Russell offered a suggestion to include, "with exception of appointed members" to Section VI-1 in the CoC Governance Charter.

The second item to discuss is language concerning seat E12, the Faith Community Representative, Section III-A of the CoC Governance Charter. Tara explained the original intention of this seat was for a faith-based community member who is not a service provider within the CoC to be elected into this seat. Tara made the recommendation to add another seat to the Leadership Council so a member of the faith-based community who is not a service

provider of the CoC can be elected. Julia Showers wanted clarification between the two, to which Chris Johnson indicated this seat would be for a faith-based organizations whom are not service providers. Kevin Stiff reiterated this seat would not rule out those churches who may provide food pantries or even overnight shelter, but the seat would be designated to a faith-based community organization as opposed to a service provider. Adell Erozer questioned what this type of organization would be bringing to the table, to which Chris responded the communities within the church who have interest in ending homelessness as opposed to extending homelessness. Additionally, Chris stated members of the Leadership Council would also be able to educate those within the faith-based communities on how to effectively end homelessness. Kevin echoed this sentiment explaining many faith-based communities are not aware of what a CoC is and having someone present at the Leadership Council would assist in communicating necessary messages to these communities.

Peter Fleishmann suggested utilizing an interfaith coalition or interfaith group representative would be able to provide information across various faith-based communities. Eduardo Gloria supported the use of an alliance of faith-based communities such as the Sarasota Ministerial Alliance, but questioned with the addition of a new seat, what would the faith-based seat he is currently holding become. Tara indicated the seat he is currently holding would be designated as a faith-based service provider seat, and the other seat would be an additional seat.

Kevin questioned whether we should add another seat or simply expand on the existing seat, to which Adell attested if a faith-based community representative only represented Sarasota, another seat would need to be added to represent Manatee County. Adell questioned whether there was a way the faith-based community organization be included, but not hold a seat on the Leadership Council, and asking what the faith-based community organization's motivation would be to sit on the Council. Chris answered the purpose of involving a non-service provider faith-based community organization is to create an opportunity for a liaison of this community and provide education to ensure the entire community is working in synch toward the common goal of ending homelessness.

Eduardo stated he currently serves on the board of the Sarasota Ministerial Association (SMA) and could potentially offer a connection to this organization and the leader of an organization such as SMA can add a different perspective than himself as a service provider.

Tarnisha Cliatt stated the demographics of the Leadership Council should be considered while filling this seat in order to reach the audience of the demographics the CoC serves.

A motion to move forward on the first issue was recommended to include additional language "with exception of appointed members" to Section VI-1 in the CoC Governance Charter. Julie Showers motioned for approval of this item, with William Russel seconding the motion. With no discussion, the motion carried unanimously.

Kevin Stiff asked for a motion and second on the second issue on adding an additional seat E12, a faith community representation. Tarnisha Cliatt stated additional discussion for this seat needs to be had on this issue. Kevin encouraged Suncoast Partnership staff to develop additional language on the seat and bring it to the next Leadership Council meeting for more discussion and possible vote. Major Charles Whitten supported Tarnisha's concerns regarding the demographics of the seat, to which Eduardo Gloria asked for clarification on Tarnisha's concerns. Tarnisha indicated as the only African American sitting on the Council, she would like to see the demographics of populations the CoC serves represented on the Leadership Council. Eduardo stated with himself, a Hispanic male, there is added diversity on the Council.

Melissa Brady inquired as to whether this seat could be held by a non-denominational organization like Bayside Community Church, which has a reach across the CoC and touches all the demographics. Kevin Stiff wanted to clarify the Council understood the seat had not been created yet, so before we discuss who would fill the seat, the seat needs to be added to the Council first. Kevin stated the item of adding seat E12 would be discussed further at the next Leadership Council meeting.

Jane Roseboro offered to discuss the CoC with Bayside Community Church at an upcoming meeting with them, to which Chris stated we should hold off until the seat was created to discuss this with any potential organizations.

VI.   **HMIS Committee Update**

Brandon Bellows introduced a new policy approved by the CSIS Committee on new users receiving additional projects to enter data as (EDA). This policy would require any new user to attend project specific training on the EDA prior to receiving the EDA in CSIS. This would ensure any users receiving access to enter data under a specific project were provided an official training on how to use the project.

Kevin Stiff asked for motion from Leadership Council to approve training policy to require project specific training prior to receiving additional EDAs in CSIS. Major Charles Whitten motioned for approval; Laurel Lynch seconded. Major Whitten asked for a timeframe on the turn-around for project specific trainings. Brandon indicated it would vary by project type, Lauren Davis provided framework of how the training process would be; new users would attend the all-day Basic Skills training with Amiee Barth, and set up training with either herself or Amiee to be trained on the specific project the user would be working in. Ideally, project specific trainings would be done within a week, so new users weren't waiting to enter data for their specific projects.

Laurel Lynch asked if this was something already being done and the CSIS committee was just looking for a policy to support the practice going forward, to which Brandon confirmed.

David Evans stated Sarasota Memorial Hospital has similar training policies utilizing webinars to provide trainings in order to expedite the process and inquired as to whether Suncoast Partnership was looking to operate in the same manner. Brandon informed the Council we are looking into different training software in order to record short How-To webinars to be posted on our website for basic data elements, as well as have the ability to train remotely.

Kevin asked how we verify completed trainings, to which Brandon indicated the use of polling and quizzing would assist Suncoast in demonstrating the user's ability to enter data and understand the various processes in CSIS.

With a motion and a second, the motion to introduce the new policy requiring new users to attend project specific training prior to receiving additional EDAs into projects is carried unanimously.

VII.   **System Discussion on PSH and Potential New Building Projects**

Chris Johnson introduced the topic of Permanent Supportive Housing (PSH) to begin building new projects to support the need of this project type in our CoC. Chris informed the Council Commissioners from both Counties have encouraged Chris to bring these new projects to the Commissioners so they can work with the CoC to get these projects developed. Chris asked service providers at the table if there was any agency willing to take on developing new PSH

projects. Chris informed the Council the Coordinated Entry policy brief has clear guidance on how to address areas of need in the community. Chris shared with the Council the brief explains when a CoC is short on PSH beds, the CoC is to utilize Rapid Rehousing (RRH) referrals and stabilize them until we can move them to PSH, but practically this doesn't work because the intensive case management provided with PSH project is not provided with RRH projects. Chris stated if we continue to use this practice of placing clients who may not be appropriate for RRH could potentially lead to reentry into the homeless response system and retraumatizing the client; because it isn't possible to determine whether housing can be the catalyst for change for each client, how can we as a CoC address the lack of PSH in our CoC so clients are receiving appropriate housing intervention referrals.

Chris stated not only should the CoC increase PSH stock in the community, amplifying the amount of Diversion & Early Intervention (D/EI) in our community is vital to the response system. Chris stated diversion in our system must be emphasized at every level of a service provider; by diverting clients at the front of the system, we are able to free up resources to those whom are the highest acuity of need.

Kevin Stiff stated the City HOT beds at The Salvation Army Sarasota were designed to provide shelter for the highest need clients, but at the moment it is not functioning this way because they are filled with clients who might otherwise self-resolve. Julia Showers asked whether clients in those beds are able to be referred to beds with case management attached to them, to which Kevin stated he can but when those beds are filled there isn't anything he can do with those clients in the HOT beds. Julia explained the case management attached to other beds are supposed to be a part of assisting with housing location and life skills in order to increase client's overall stability. Kevin indicated he understands this concept, but when those beds are filled there isn't capacity to case manage those clients, so they are left in City HOT beds. Kevin stated although these clients are those who could otherwise be diverted, but there isn't a place to divert them to.

Julia stated a lot of these issues are related to the need for affordable housing stock in the community is evident in that these clients wouldn't be in those beds if there was housing available to them. Chris agreed the lack of affordable housing across the country is a very real concern. Noting this, Chris stated we have to begin coming up with creative solutions to this issue; while we may not have as much Transitional Housing (TH) in our CoC than we have had in the past, this is another potential solution to the lack of affordable housing in the community.

Kevin informed the Council about a rooming house he viewed with rooms broken up for clients; each room had a locked door and each client had a lease for that room. Kevin stated this type of setup could assist many clients who might otherwise self-resolve without any CoC involvement.

Ginger Diegert-Mclean shared her lived-homeless experience with the Council and what it meant to be able to stay in a motel for even a night. Ginger expressed interest in redeveloping abandoned or blighted hotels up and down Tamiami Trail. Ginger explained renovated hotels could provide efficiency rooms to clients and this is a potential creative solution for our CoC. Chris agreed with this recommendation stating to develop creative solutions, CoCs must look at what their community needs and what the community already has. For instance, Sarasota and Manatee County have a need for affordable housing and an abundance of blighted or abandoned hotels. The CoC can find the strength in the gaps but must develop a plan to bring to County Commission. Eduardo Gloria supported this concept stating it as low-hanging fruit already zoned for those purposes. Eduardo stated Catholic Charities has been interested in doing TH-type housing and would support efforts to develop this solution.

Melissa Brady added her role at Lakewood Ranch Regions Bank allows her to communicate solutions to those individuals interested in providing philanthropy outside of the church to end homelessness. Tarnisha Cliatt questioned the Council as to how we can support Ginger's model, with Major Whitten adding Harvey Vengroff's model of renovating hotels to provide affordable housing options to the community can provide a historical context of lessons learned or potential barriers they experienced. Adell Erozer agreed the Vengroffs would be an excellent resource to reach out to and stated the CoC needs a leader to organize affordable housing initiatives. Major Whitten stated best practice models of this type of housing includes the integration of these projects throughout the community so not to create a designated area of projects like these. Chris suggested finding a champion of this initiative and asked if everyone at the table would be able to present at a workgroup to discuss this matter further.

VIII.   General Announcements/Meeting Schedules

Tarnisha Cliatt asked what was being done regarding the 2020 Census and ensuring our homeless population was being counted, to which Major Whitten indicated there has been national direction to shelters on how to count these population and participate in the 2020 Census.

IX.   Adjournment

With no other discussion or announcements Kevin Stiff adjourned the meeting at 4:58 p.m.