



## CoC Leadership Council Meeting

January 10, 2019, 3:30 p.m. – 5 p.m.

The Glasser/Schoenbaum Human Services Center – Building J

- |      |  |                |
|------|--|----------------|
| I.   | Welcome and Introductions  | Shawna Machado |
| II.  | Approval of Minutes  | Shawna Machado |
| III. | Annual Unified Request for Proposal Update   | Edward DeMarco |
|      | <ul style="list-style-type: none"><li>• State Unified Grant RFP</li><li>• CoC NOFA</li></ul>   |                |
| IV.  | Leadership Council Organization Governance Charter   | Shawna Machado |
|      | <ul style="list-style-type: none"><li>• Membership<ul style="list-style-type: none"><li>○ New Appointed Members<ul style="list-style-type: none"><li>▪ Sarasota County – Commissioner Moran</li><li>▪ Manatee County - Commissioner Bellamy</li></ul></li><li>○ Available Open Positions<ul style="list-style-type: none"><li>▪ Jack Minge – Retired (State-certified Behavioral Health); Sarasota Memorial Hospital; Manatee County Housing Authority; City of Bradenton; Chamber of Commerce</li></ul></li></ul></li></ul> |                |
| V.   | FY19 First Quarter Performance Data  | Edward DeMarco |
| VI.  | 5x5 Community Service Grid   | Edward DeMarco |
| VII. | General Announcements / Conflict of Interest Policy  | Jackie McNeil  |

Agenda is subject to change without prior notice.

**\*\*\*Mark your Calendars! Next CoC Leadership Council meeting**

Thursday, March 14, 2019 (3:30 p.m. – 5:00 p.m.)

The Glasser/Schoenbaum Human Services Center / Bldg. J-1

1750 17<sup>th</sup> Street, Sarasota, FL 34234

## Meeting Minutes – January 10, 2019

**Location:** The Glasser/Schoenbaum Human Services Center, Building J-1, Sarasota, FL 34234

**Meeting Time:** 3:30 p.m.

**CoC Leadership Council Members:** 18 members in attendance; 4 excused.

<u>Name</u>	<u>Affiliation/Organization</u>
Erozer, Adell	Turning Points
Barwin, Thomas	City of Sarasota
Bellamy, Reggie (Excused)	Manatee County Government
Brady, Melissa (Excused)	Regions Bank
Brown, Heidi	Jewish Family and Children’s Service
Clapp, David (Excused)	Central Florida Behavioral Health Network
DeMarco, Edward	Suncoast Partnership to End Homelessness
Eller, Scott	C.A.S.L.
Garcia, Elena (Lissette Fernandez)	Manatee County Public Schools
Lynch, Laurel	HOPE Family Services
Machado, Shawna	Lived Homeless Experience
McClelland, Lynette	The Center of Hope of South County
McLaughlin, Ellen	Sarasota Family YMCA
Minor, Erin	Harvest House Transitional Centers
Moran, Michael (Excused)	Sarasota County Government
Roseboro, Jane	Centerstone of Florida
Russell, William	Sarasota Housing Authority
Showers, Julia	The Salvation Army, Manatee
Stiff, Kevin	The City of Sarasota Police Department
Thaxton, Jon	Gulf Coast Community Foundation
Whiten, Charles	The Salvation Army, Sarasota
Williams, Darryl	Youth Action Board

**Public Attendees:** Lue Richardson, Department of Veteran Affairs; Amy Jones, The Salvation Army, Sarasota; Denise Harris, Christopher Nalls, Citizen; Moanira Ragsdale, Coastal Behavioral Healthcare; Justin Creel, St. Vincent De Paul.

**Suncoast Partnership Staff:** Tara Booker, Brandon Bellows, Jackie McNeil, Amiee Barth, Nick Bell, Natasha Burton, Lauren Davis, Shellie Hummel, Devon Jarrett, Taylor Neighbors.

**I. Welcome**

Meeting was called to order by Shawna Machado at 3:30pm

**II. Introductions and Certify Quorum**

Attendees introduced themselves and a quorum was certified.

**III. Action Item – Approval of 11-15-18 Minutes**

Shawna Machado asked for a motion to approve the CoC Leadership Council minutes of November 15, 2018 as distributed electronically and provided in informational packets. Moved by Erin Minor, seconded by Julia Showers and approved unanimously.

**IV. Annual Unified Request for Proposal Update**

Edward DeMarco stated the funding opportunity for the annual unified request for proposal (AURFP) was released on December 21, 2018 using Constant Contact. This announcement was followed by three informational sessions held in Sarasota, Manatee and North Port for potential interest. Suncoast Partnership is currently seeking proposals from eligible 501(c)(3) and 501(c)(4) organizations that want to work as part of the homeless response system by effectively providing one or more of the services that are listed in the following five key areas, including: Outreach and Coordinated Entry, Prevention or Diversion, Emergency Shelter and Bridge Housing, Rapid Rehousing (RRH) and Permanent Supportive Housing (PSH). Deadline to submit proposals for consideration will be February 8, 2019. The evaluation and scoring session by the Review and Ranking Committee will be open to the applicants if they wish to observe, to be scheduled on February 27, 2019 at 9am. The Unified Request for Proposal (including Challenge, ESG and TANF monies) expected to be available in late January/early February from the State Office on Homelessness, while the question of the release of the federal NOFA is not determined with current government shutdown.

**V. COC NOFA**

Edward DeMarco continues his work regarding loss mitigation around the lost cycle of federal CoC grant funding by the U.S. Department of HUD as discussed. Both Wayne Applebee of Sarasota County Health and Human Services Department, and Donald Hadsell of the Sarasota Office on Housing and Community Development are working with the Suncoast Partnership to secure funding so that effected CoC renewal projects (but not including Suncoast Partnership HMIS grant funding), will be kept whole until their federal renewal grants can begin again as of February 2020.

Edward DeMarco shared a potential funding opportunity for Suncoast Partnership HMIS, having been approached by the Coalition for the Homeless of Pasco County regarding HMIS technical assistance needs. Shawna Machado asked for a motion to open CoC Leadership Council discussion regarding the HMIS Capacity Building Project Notice of Funding Availability (NOFA) as outlined in informational packets. Moved by Scott Eller, seconded by Jon Thaxton and approved unanimously.

If Suncoast Partnership were to apply for the NOFA (and if approved by HUD), this could result in two significant positive outcomes:

1. NOFA would be a source of program income for Suncoast Partnership and help with agency's loss mitigation of funding;
2. Suncoast Partnership to End Homelessness would be supporting the process of regionalization of HMIS (which is encouraged direction by the U.S. Department of HUD)

Thomas Barwin expressed his concern with pursuing this funding, in part, due to the failure of the agency to complete the FY18 CoC NOFA application in a timely manner. Scott Eller vocalized his support for both the Suncoast Partnership and for this notice of funding availability as being the right thing to do for all of the right reasons, given the agency's ability to help another organization in a field of expertise. Edward DeMarco noted that Pasco County sought out Suncoast Partnership since the Suncoast Partnership is recognized (with top level management at the U.S. Dept. of HUD, and the State Office on Homelessness) as operating one of the better HMIS systems.

Potential staff support issues were also discussed, including the need for the work equivalent of one full-time staff support person. Edward emphasized that the potential grant proposal would be written with a full viable budget upon concept approval by HUD. HUD will do an analysis of the NOFA concept for approval, at which point Suncoast Partnership would revisit this subject with the CoC Leadership Council and the Suncoast Partnership Board of Directors for necessary approval before any action is taken.

Shawna Machado asked for an amended motion for Suncoast Partnership to submit the HMIS Capacity Building Project NOFA for the Coalition for the Homeless of Pasco County, and pending HUD concept approval status for the CoC Leadership Council to review and vote on any final grant proposal and budget. Moved by Kevin Stiff, seconded by Jon Thaxton, with Tom Barwin opposed, and all other members in approval.

#### **VI. CoC Leadership Council Organization/Governance Charter**

Edward DeMarco shared current membership list in packets. There are two new appointed members to the CoC Leadership Council, with Sarasota County Commissioner Michael Moran, and Manatee County Commissioner Reggie Bellamy. Open positions include State-certified Behavioral Health (with retirement of Jack Minge); Sarasota Memorial Hospital, Sarasota County Schools, a Manatee county Housing Authority, City of Bradenton and Chamber of Commerce. Edward DeMarco encouraged members to provide their recommendations for potential election at the next Continuum of Care meeting to be held on February 20, 2019.

#### **VII. FY19 First Quarter Performance Data**

Included in packets is the first quarter CoC FY 2019 Community Dashboard results. Edward DeMarco highlighted progress in housing individuals with high and highest acuity of need (156 in this quarter), given the goal of 325 for the fiscal year. A reported increase of 25% in the improved income category is due, in part, to the information being more accurately included in HMIS. Jon Thaxton asked for the dashboard to include quarter results from the last fiscal year, to serve as a comparison going forward. Updated community dashboard results will be shared with CoC Leadership Council electronically.

**VIII. 5X5 Community Service Grid Committee Report**

Included in packets is a drafted 5x5 community service matrix, as developed by a special workgroup of the Continuum of Care. Ellen McLaughlin clarified how the category of ‘outreach/in-house services’ was to highlight services provided to the homeless (either as outreach, or given within homeless service provider locations) to achieve results. This document was created to help reflect service(s) strength in our community and will vary with program length and focus. For any edits and/or updates needed, please contact [jackie@suncoastpartnership.org](mailto:jackie@suncoastpartnership.org).

**IX. Conflict of Interest Policy**

Included in packets is a copy of the CoC Leadership Council’s Conflict of Interest policy to be reviewed and signed in acknowledgement on an annual basis per Governance Charter guidelines. This document was also shared earlier electronically for prior review. Signed copies collected after today’s meeting.

**X. Information and Public Comments**

1. Tom Barwin commented the good progress made by the Homeless Outreach Teams and other community resources in reducing the number of emergency transports and making progress overall on the complex issue of homelessness. Tom Barwin asked that a future CoC Leadership Council meeting focus on the development of a mental health treatment facility/services as it relates to housing first principles. He has been working on this issue in the circuit court system, which is not the best solution for housing needs of this specialized population. Edward DeMarco noted involvement with Central Florida Behavioral Health Network as important on this issue.
2. Community Announcements – None at this time.

**XI. Meeting Adjourned by Shawna Machado at 4:42 p.m.**