

CoC Leadership Council Meeting

May 13, 2021, 3:30 p.m. – 5:00 p.m.

Remote Meeting Via Zoom

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| I. | Welcome and Introductions | Kevin Stiff |
| II. | Public Comment | Kevin Stiff |
| III. | Approval of Minutes – March 11, 2021 | Kevin Stiff |
| IV. | Discussion / Action Items | All Present |
| | <ul style="list-style-type: none"> • Approval of the Review and Ranking Funding Proposal for the 2021 RFP • Empty Leadership Seats – Shelter, RRH, Business, Hospital • Potential New Seats on the Leadership Council – LGBTQ+, Seniors, Disabled • Strategic Planning Sub Committee • 2021 PIT Data • CSIS System Update | |
| V. | General Announcements/Meeting Schedules | Kevin Stiff |
| VI. | Adjourn | Kevin Stiff |

Agenda is subject to change without prior notice.

Leadership Council 2021 Meeting Schedule		
Date	Time	Location
Thursday, July 8 th	3:30 PM- 5:00 PM	Zoom teleconference
Annual CoC/Leadership Council Wednesday, August 11 th	9:00 AM – 10:30 AM	TBD
Thursday, September 9 th	3:30 PM – 5:00 PM	TBD
Thursday, November 11 th	3:30 PM – 5:00 PM	TBD

CoC Leadership Council Meeting Minutes

Date: May 13, 2021

Hosted Via: Zoom

Attendees:

Name	Affiliation
Cliatt, Tarnisha	Manasota Black Chamber of Commerce
Cutsinger, Ron	Sarasota County Government
Diegert-McClean, Ginger	Lived Homeless Experience
Eller, Scott	Community Assisted Supportive Living (C.A.S.L.)
Fernandez, Lisette	Project H.E.A.R.T.
Fiory, Myra	Central Behavioral Health Network
Gloria, Eduardo	Catholic Charities
Harmon, Crissa	First Step of Sarasota
Johnson, Chris	Suncoast Partnership to End Homelessness
Minor, Erin	Harvest House
Richardson, Lue	Veteran's Affairs
Roseboro, Jane	Centerstone
Sakes, Dawn	More Too Life
Showers, Julia	The Salvation Army Manatee
Sprinkle, Roy	Sarasota County Schools
Stiff, Kevin	Sarasota Law Enforcement

Representatives: PJ Brooks, C.A.S.L.; Michele Matthews, Salvation Army Sarasota; Marcella Levin, Advocate

Suncoast Partnership Staff: Amiee Barth, Brandon Bellows, Tara Booker, Erin Brady

I. Welcome and Introductions

Attendance was taken and a quorum was certified at 3:38 p.m.

II. Public Comment

There was no public comment.

III. Approval of Minutes – March 11, 2021

Meeting minutes from March 11, 2021 were sent out electronically prior to this meeting. Tarnisha Cliatt made a motion to approve these minutes and Julia Showers provided a second, with no discussion the minutes passed unanimously.

IV. Discussion / Action Items

Approval for Review and Ranking Committee Funding Proposal

Chris Johnson shared the funding proposals that were approved to our council and provided details on why funds were dispersed as they were. No one applied for the Emergency Shelter or the Challenge grants. The committee took this into consideration and reallocated Emergency Shelter funds to Rapid Rehousing since there were more requests in this area than there was funding. The Challenge funds were reallocated to Diversion/Early Intervention projects. Tarnisha Cliatt made a motion to approve, and Dawn Sakes provided a second; the Review and Ranking Committee Funding Proposal passed unanimously.

Erin Minor asked the Rapid Rehousing providers if there were any anxieties or issues expending the awarded funds, as there has been a significant increase in funding being provided during COVID. Eddie Gloria responded that Catholic Charities received a similar amount in Lee County, and they have not had any shortage of people needing the funds. He reports the additional funding has been more complimentary to each other, rather than diminishing the need for one another. Pj Brooks responded that CASL anticipates the amount they have been awarded is a doable number and they will be working closely with CoC to make sure they are meeting requirements and utilizing funds effectively. He adds they are excited they can use this for families as well and they will not just be using the funding for their housing, but out in the community as well. Kevin Stiff states he had the same concerns with the ability to spend all the funding, but Chris did discuss this with the providers prior to awarding funds.

Empty Leadership Seats – Emergency Shelter, RRH, Business Community Representative, Nonprofit Hospital

Currently the seats for an Emergency Shelter, RRH, Business Community Representative, and Nonprofit Hospital representative are unfilled. Chris Johnson explained why those seats have been empty and informed the council that Tara Cassidy is interested in filling the Nonprofit Hospital seat. This seat is appointed, not elected, so that seat can be filled at any time. The Governance Charter states, “If an elected seat [is open], the seat will remain open until the next Annual CoC Meeting.” Chris is inquiring if the current members feel there is enough representation on the council currently to leave the seats open until the August 11, 2021 Annual CoC Meeting or if members would like to elect someone temporarily and amend the Governance Charter to prevent this issue in the future.

Kevin Stiff verifies this is two different topics to discuss and Chris confirms and clarifies. Tarnisha Cliatt asks for clarification that the council is being asked if they would like to change the verbiage of charter. Chris confirms, asking the council if it is something they are comfortable with since these seats will be open for nine to ten months this year by next annual CoC meeting. Tarnisha agrees that for the purpose of a quorum and moving efforts to get things voted upon, it would make sense to at least have a discussion revisiting the verbiage on the charter. Julia Showers makes the motion to change the charter as it refers to elected seats; Tarnisha seconds the motion. Kevin Stiff opens the motion to a discussion with suggestion that if a seat is vacant for more than 180 days, Leadership Council can temporarily place someone in seat until the annual vote. Tarnisha agrees that an addendum on the original charter for this would benefit the council in case of this circumstance. Julia Showers agrees and adds the possibility of appointing someone from the same organization that has the capacity to serve in that role. Erin Minor suggests keeping it open to people

outside of the organization previously filling seat as well, an agrees with 180 days vacancy rule. Kevin Stiff clarifies we have a motion and a second to change the charter, and if that passes, Chris Johnson will adjust Charter and the council will make language an any other adjustments at next meeting in July.

Kevin moves to next item and asks the council if they would like to nominate someone for Nonprofit Hospital seat and get a vote. Chris clarifies that with appointed seats, the agency/entity appoints the nominated person and the leadership council approves or declines their participation. Scott Eller makes motion to accept Tara Cassidy, Erin Minor seconds the motion; motion passes unanimously.

Kevin announces his time as the chair will be ending this year as well, so leadership council can start thinking of prospects.

Potential New Seats - LGBTQ + Service Provider Representative, Senior Services Service Provider Representative and Disabled Service Provider Representative

These seats were previously discussed with council and Chris Johnson was directed to see if any local providers expressed interest in joining to assist in looking at our system through those perspectives. Caden from CAN was interested in the LGBTQ+ seat, Senior Friendship Center for Senior Services, and Suncoast Center for Independent Living for Disabled Services. Tara offers suggestion that the representative is not limited to a service provider, but also be open to community member as this may help with representation of these marginalized populations. Dawn Sakes agrees and makes motion to approve all three seats (open to service provider or community member), Eddie Gloria seconds that motion and the motion passes unanimously.

Chris Johnson will make the proper changes to the charter and present at next council meeting in July.

Strategic Planning Sub Committee

Each year, we update our CoC's strategic plan and someone from the Leadership Council is needed to be a representative on that committee; anyone else in CoC is welcome to join and be part of that conversation. Chris asked if anyone from this council is interested in chairing this committee. Erin Minor asked for more details on time committed and what is required. Tara Booker answered that it depends whether we are wanting to make a yearly or 3 year plan; there is flexibility with holding in person/virtual meetings and utilizing email correspondence.

Eddie Gloria is already on the subcommittee and has volunteered to chair the meetings.

2021 PIT Data

Chris Johnson announces the 2021 PIT Data was submitted to HUD. There was no unsheltered count this year due to COVID safety factors. The sheltered count was 526 compared to 681 from last year. Though the count decreased 23 percent, there are factors that are not accounted for due to COVID including CDC guidelines on shelter capacity, eviction moratorium, and significantly increased funding.

Kevin Stiff asks if either shelter was at capacity on the night of the PIT count; did the shelters have to turn people away due to the CDC restrictions. Brandon Bellows reports there was no data showing that the case, but Salvation Army may have other policies that played a role during that time. Julia Showers adds there were often times around the PIT count that they

did not reach capacity due to people having concerns about staying in shelter during the pandemic.

CSIS System Update

Brandon Bellows updated council on progress with switching systems. We are currently working with HUD technical assistance and BitFocus to ensure that the contract and new system has everything included for the CoC and all participating providers to transition smoothly with all needs met. Erin Minor inquired about the extension and new timeline for the transition to Bitfocus. Brandon answered that due to the COVID, the HMIS capacity grant allowed agencies to request an extension providing an extra year; however, we are trying to stick to the original timeline and complete the transition around September/October 2021. The extension will ensure that we do not have to rush things and can make sure everything is in order and service providers are properly trained.

Kevin Stiff asked how long the training will take for all the service providers. Brandon responded that ideally a couple months before the system goes live and continue training as needed once the system is live. Julia Showers inquired on the timeline for the training. Brandon answered he would like to have the training done in August/September.

Kevin suggested finding time to block off during August/September as soon as possible before everyone's schedules start filling up. Julia Showers asked if the training would be recorded; Brandon answered yes, they will be.

V. General Announcements/Meeting Schedules

Julia Showers inquired about changing the time of the Leadership Council meeting to an earlier time since the homeless youth representative has not been participating heavily. Kevin asked the council if they had any suggestions and to keep in mind if we are going to keep a homeless youth seat, their availability will still need to be considered. There were minimal suggestions, so Kevin suggested Chris Johnson send out a doodle for everyone to provide their preferred time.

Roy Sprinkle added that he can find a youth for that seat. Kevin announced if there is anyone interested in filling that seat, connect with Chris and have them attend the August meeting, as they will need to be voted in.

VI. Adjourn

The meeting was adjourned at 4:35 p.m.