2023 RFP Information Session Questions & Answers

Q1: Are there limitations to the document such as character limits or page limits?

A1: No, we did not put any limitations on any of the text boxes this year.

Q2: What kind of expenses can flow through diversion and early intervention?

A2: The financial assistance could be a myriad of things. It’s about having problem solving conversations and sometimes there’s an attachment of money to that. For instance, bus tickets can be purchased for clients to be relocated with family members. Also, we have seen the funds be used to purchase furniture for clients enrolled in the project and for moving expenses such as security deposits, first, and last month’s rent.

Q3: Is it your intent to fund more than one application for each of the funding sources or some of them since we may have multiple grantees?

A3: Possibly. It depends on which system area, what types of proposals we get, and how we can best meet the needs in the community. It may not be effective to fund more than one project such as the State of Florida rapid rehousing and TANF homeless prevention funding. However, we can potentially see the diversion and early intervention funding dispersed between multiple grantees.

Q4: On the diversion and early intervention, will organizations be able to serve both Manatee and Sarasota with the funds, so any project asking would have to be able to be in both places?

A4: All of our projects have to serve our entire CoC except for the Manatee County ESG projects, because that is Manatee County entitlement dollars, which can only provide services to people who are Manatee County residents.

Q5: What types of costs do you see being matched in the diversion and early intervention because it sounds like it’s pretty broad?

A5: In this particular area, we have seen salaries matched with general operating funds and Federal sources (e.g. SAMHSA). We have also seen financial assistance matched with private donor dollars.

Q6: If we apply for the diversion and early intervention and we have case managers on staff who assist folks who need help because of Hurricane Ian, would we be able to use the CareerSource case worker salaries as match? The funding source would be DEO.

A6: The DEO funding should be eligible for match. *\*Please note more information may be needed surrounding utilizing this funding source as match.\**

Q7: Regarding rapid rehousing, there are two separate programs, ESG Manatee and State of Florida. Would we apply separately?

A7: You could apply for both. It’s set up in the electronic portal where you can select one or the other, or both. You could create an entire rapid rehousing program that includes the full dollar amount, but you would be responsible for ensuring that you’re only spending the allocation for Manatee County for those people that are eligible under that fund versus the State.

Q8: So, you can combine it application-wise? In other words, apply for both of those funding sources under rapid rehousing and just make it clear that the $145K is only for Manatee County residents.

A8: Yes, you could have one really large rapid rehousing project.

Q9: Under homeless prevention, the TANF, there is a reference to the prevention funds possibly being part of the coordinated entry. Is there a specific screening tool that has to be used or has that not been decided yet?

A9: At this time, prevention has not been rolled into coordinated entry. We’ve left that disclaimer because we’ve had the intention to prioritize prevention and should it occur during the contract year, the expectation would be that you would be adapting to the changes in coordinated entry in that respect, but it is not currently that way.

Q10: On the HMIS Appendix B, the report that’s going to be run. Is there a time period that you’re going to be looking at on that data?

A10: For these purposes, we’ll use you guys (referring to St. Vincent de Paul CARES) because you all currently have a funded contract. If you are reapplying for rapid rehousing, we would look at this fiscal year, July 1, 2022, through June 30, 2023.

Q11: Do you want detailed information of the employee benefits and wages, including position? So, it’s not just the salaries and wages on one line, but you want it by position with their FTE and all that detailed (referring to Appendix A).

A11: In your case, you would have multiple rapid rehousing case managers. If you know you have three rapid rehousing case managers at X amount of dollars, if it’s the same salary and in same fringe allotment, then it would be fine to roll them together. You’re going to upload your budget and your budget narrative.

Q12: Is Appendix A the format we will use?

A12: That is the suggested form, but you don’t have to use that. The electronic system will allow for PDF, Excel, and Word documents to be uploaded.

Q13: Can we ask questions related to entry into the electronic system?

A13: Yes, after today it is fine to ask for technical assistance.

Q14: On the indication or intent to apply, is there a form that I need to have sent or do I just email you?

A14: You can email Tara (tara@suncoastpartnership.org) and provide two points of contact.

Q15: Are administrative costs allowed?

A15: No, you do not have administrative costs associated with this.

Q16: So, any costs that we would be including just have to be shown as a direct relation to the services provided?

A16: Correct.