



## CoC Leadership Council Meeting

March 14, 2019, 3:30 p.m. – 5 p.m.  
The Community Foundation of Sarasota County

- |      |  |                |
|------|--|----------------|
| I.   | Welcome and Introductions  | Shawna Machado |
| II.  | Approval of Minutes  | Shawna Machado |
| III. | Funding Updates  | Edward DeMarco |
|      | <ul style="list-style-type: none"><li>• Manatee County Grant App submitted</li><li>• Sarasota County Grant App submitted</li><li>• State Annual Unified Request for Proposal Application, Detailed Listing<ul style="list-style-type: none"><li>➤ CoC Strategic Plan (current draft)</li><li>➤ CoC Written Standards</li><li>➤ LC Directive for the State of Florida Document for Challenge, State ESG, TANF Projects</li></ul></li><li>• CoC NOFA Registration</li></ul>  |                |
| IV.  | Leadership Council Organization/Governance Charter   | Shawna Machado |
|      | <ul style="list-style-type: none"><li>• Membership<ul style="list-style-type: none"><li>○ Potential appointment / City of North Port</li><li>○ Introduce newly Elected Member, Tarnisha Cliatt, CEO, Manasota Black Chamber of Commerce</li></ul></li></ul> <p>Current Open Positions – <i>Appointed</i></p> <ol style="list-style-type: none"><li>1. Sarasota Memorial Hospital</li><li>2. Manatee County Housing Authority</li><li>3. City of Bradenton</li></ol> <p>Current Open Positions – <i>Elections, CoC Meeting April 17<sup>th</sup></i></p> <ol style="list-style-type: none"><li>1. Business Community</li><li>2. Law Enforcement</li><li>3. Sarasota County Public Schools</li><li>4. Jack Minge – Retired (State-certified Behavioral Health)</li></ol> |                |
| V.   | General Announcements / Meeting Schedules  | Jackie McNeil  |

Agenda is subject to change without prior notice.

**\*\*\*Mark your Calendars! Next CoC Leadership Council meeting**  
Thursday, May 9, 2019 (3:30 p.m. – 5:00 p.m.), location TBD

## Meeting Minutes – March 14, 2019

**Location:** The Community Foundation of Sarasota County

**Meeting Time:** 3:30 p.m. – 5 p.m.

**23 CoC Leadership Council Members:** 17 members in attendance; 6 excused.

<u>Name</u>	<u>Affiliation/Organization</u>
Barwin, Thomas	City of Sarasota
Bellamy, Reggie (Excused)	Manatee County Government
Brady, Melissa (Excused)	Regions Bank
Brown, Heidi	Jewish Family and Children's Service
Cliatt, Tarnisha	Manasota Black Chamber of Commerce
Clapp, David	Central Florida Behavioral Health Network
DeMarco, Edward	Suncoast Partnership to End Homelessness
Eller, Scott	C.A.S.L.
Erozer, Adell (Frank Enriquez)	Turning Points
Garcia, Elena (Excused)	Manatee County Public Schools
Lynch, Laurel	HOPE Family Services
Machado, Shawna	Lived Homeless Experience
McClelland, Lynette	The Center of Hope of South County
McLaughlin, Ellen	Sarasota Family YMCA
Minor, Erin	Harvest House Transitional Centers
Moran, Michael (Excused)	Sarasota County Government
Roseboro, Jane	Centerstone of Florida
Russell, William	Sarasota Housing Authority
Showers, Julia	The Salvation Army, Manatee
Stiff, Kevin	The City of Sarasota Police Department
Thaxton, Jon	Gulf Coast Community Foundation
Whiten, Charles (Excused)	The Salvation Army, Sarasota
Williams, Darryl	Youth Action Board

**Public Attendees:** Justin Creel, St. Vincent De Paul.

**Suncoast Partnership Staff:** Edward DeMarco, Tara Booker, Brandon Bellows, Jackie McNeil, Amiee Barth, Nick Bell, Natasha Burton, Lauren Davis, Shellie Hummel, Devon Jarrett, Taylor Neighbors.

**I. Welcome**

Meeting was called to order by Shawna Machado at 3:30pm

**II. Introductions and Certify Quorum**

Attendees introduced themselves and a quorum was certified.

**III. Action Item – Approval of 1-10-19 Minutes**

Shawna Machado asked for a motion to approve the CoC Leadership Council minutes of January 10, 2019 as distributed electronically and provided in informational packets. Moved by Kevin Stiff, seconded by William Russell and approved unanimously. CoC Leadership Council members were reminded that if they are not an official member, that they are ineligible for voting.

**IV. Funding Updates**

Edward DeMarco shared a powerpoint graph on status of several funding grants, including the completion and submission by Suncoast Partnership for consideration of funding by both Manatee County, and from Sarasota County with grant applications, and recent registration for the HUD CoC NOFA. It is still uncertain (most likely June/July) when the HUD NOFA is to be officially released, given several weeks of government shutdown.

**V. Continuum of Care Plan FY19**

Edward DeMarco discussed recent additions in the Continuum of Care Plan for FY19 to bring our community's Strategic Planning Document in alignment with State Unified Grant funding opportunity and for consideration at the next Continuum of Care meeting on April 17<sup>th</sup>, pending approval by CoC Leadership Council. Distributed in packets shows the full outline per each Strategy stated goal, including Action Steps, FY18-Evidence of Action, Parties Responsible, Next Steps for FY19 and both FY18 Status and FY19 Progress in the columns. Areas highlighted in red update required steps in FY19 for CoC Leadership Council consideration. Kevin Stiff recommended for Strategy II, #2 regarding further development of coordinated entry system, be expanded to also include working with the specialty court systems in integration. Edward noted this document is a 'living document' that may be updated at any point, given the dynamic nature of our community goals and various funding opportunities that may become available of interest. There is also a CoC workgroup currently reviewing this document for valuable CoC feedback. Shawna Machado asked for a motion to approve the updated CoC Plan FY19 as discussed (with circuit court addition included in Strategy II, #2), for recommended approval by the Continuum of Care at their next meeting on April 17, 2019. Moved by Jon Thaxton, seconded by Kevin Stiff and approved unanimously.

**VI. CoC Response to the Unified Grant Request for Application**

Edward DeMarco provided a full outline of the State of Florida document for CoC Projects including: Challenge, State ESG, and TANF, which is being proposed for a three-year grant cycle of funding at

levels as noted below. Tom Barwin suggested Suncoast Partnership share any legislative action to influence potential funding levels, given the House current bill with a proposal at 3.2 million for the state, and from the Senate at 10 million. All of these potential grant award levels, include a small amount of funding for administrative costs.

- Challenge Grant – Potential Award \$300,000

Funding for the Challenge Grant is designed to fill gaps of service that have been identified and leveraged by other funding, to create a more effective Homeless Crisis Response System.

Five key areas for inclusion and allowable administrative costs (Listed in order of priority for funding):

1. Bridge Housing – Interim housing for those enrolled in a Rapid Rehousing project awaiting housing opportunities.
2. Rapid Rehousing for Adults with Minor Children and Unaccompanied Homeless Youth.
3. Diversion and Early Intervention.
4. Coordinated Entry, including HMIS for case management and referral management.
5. Homeless Prevention from an expanded “by name” list including priority for those with the greatest potential to become and remain homeless without assistance.

- Emergency Services Grants – Potential Award \$200,000

All grant funds shall go to activities that directly benefit persons experiencing or at risk of homelessness. Homeless Management Information Systems (HMIS) may be claimed to be a direct benefit only to the extent that the system is used as a coordinated entry tool or a case management tool to coordinate services among two or more local agencies serving a person experiencing or at risk of homelessness.

Two key areas for inclusion and allowable administrative costs:

1. Rapid Rehousing and all allowable activities under that heading.
2. Emergency Shelter
  - TANF –Potential Award \$70,000

This grant is for one or more projects designed for homeless prevention only for homeless families (adult with minor child(ren) including priority for those with the greatest potential to become and remain homeless without assistance. It was pointed out that historically, Turning Points has been the recipient of this award.

Shawna Machado asked for a motion to approve the State of Florida document directive as presented in informational packets. Moved by Erin Minor, seconded by Tarnisha Cliatt and approved unanimously. Next Steps: Suncoast Partnership will use scoring information (completed by the Review Committee) to next meet with proposing agencies and assign organizations and projects to meet these priorities.

## **VII. Written Standards**

CoC Leadership Council Members asked for an electronic vote of the developed CoC Written Standards under current consideration. Edward DeMarco asked for a motion by Suncoast Partnership to conduct

an electronic vote with deadline of Thursday, March 21<sup>st</sup> for CoC Leadership Council member poll.  
Moved by Shawna Machado, seconded by Erin Minor and approved unanimously.

#### **VIII. CoC Leadership Council Membership**

CoC Leadership Council Members were in agreement that the CoC Governance Charter be revised to include an elected member of the City of North Port given the large geographical area. Tarnisha Cliatt introduced herself as a newly elected member of the CoC Leadership Council and was welcomed. Members are encouraged to consider current open appointed positions with Sarasota Memorial Hospital, Manatee County Housing Authority, City of Bradenton; as well as current open elected positions with the business community, law enforcement, Sarasota County Public Schools and State-Certified Behavioral Health (with retirement of Jack Minge from Coastal) for persons of influence. Shawna Machado volunteered to do any outreach as well on the council behalf with recommendations.

#### **IX. Information and Public Comments**

1. CASL to open Arbor Village August 1.
2. Jewish Family and Children's Service of the Suncoast to host a Homeless and Veteran's Stand Down at the Sarasota Fairgrounds (note new location) on Saturday, April 13th from 8 a.m. to Noon.
3. Need for creative discussion about Opportunity Zones identified, could be a valuable source of low-income and affordable housing needs given diligent planning.
4. Julia Showers complimented Suncoast Partnership on offering case conferencing sessions now in Manatee County.

CoC Leadership Council and Continuum of Care meeting schedules for 2019 provided in packets.

- X.** Meeting Adjourned by Shawna Machado at 4:38 p.m.

**Meeting Addendum:** The Leadership Council authorized an email vote on the CoC written standards. 18 yes votes and no dissenting votes were received by electronic vote before end of day Friday 3/22/19 on the adoption of the CoC written standards. By this vote the CoC Leadership Council has approved the revised standards by a majority of the votes cast constituting a quorum.