

AMENDMENT #0002

Contract#QPZ04

Effective May 1, 2021, this amends the above referenced **Contract as follows:**

- In 1.1, last addressed in amendment #0001, the amount \$2,005,428.55 is replaced by \$3,309,325.55.
- The first sentence in C1-1.3.2 is amended to read:

Plan for and conduct a point-in-time count, annually for homeless persons, biennially for unsheltered persons, within the geographic area that meet the following requirements:

- In C3-1.6, first sentence, between the words “award” and “for”, insert the phrase “and up to 7.5 percent (7.5%) of its ESG-CV grant award”.
The highlighted portions below amend D-2.3.5. through D-2.3.8., last addressed in amendment #0001. The non-highlighted portions are for contextual purposes only and are unaffected by this amendment:

D-2.3.5. ESG-CV Emergency Shelter Activities – The ESG-CV Emergency Shelter Projects will serve, at a minimum, the following number of individuals each month through January 31, 2022.

Fiscal Year (FY)	FY19-20	FY20-21	FY21-22
Total Individuals served per month	0	160	275

D-2.3.6. ESG-CV Street Outreach Activities – The ESG-CV Street Outreach Projects will serve, at a minimum, the following number of individuals.

Fiscal Year (FY)	FY19-20	FY20-21	FY21-22
Total Individuals served per month	0	0	10

D-2.3.7. ESG-CV Homelessness Prevention Activities – The ESG-CV Homelessness Prevention Projects will serve, at a minimum, the following number of individuals.

Fiscal Year (FY)	FY19-20	FY20-21	FY21-22
Total Individuals served per month	0	0	0

D-2.3.8. ESG-CV Rapid Re-Housing Activities – The ESG-CV Rapid Re-Housing Projects will serve, at a minimum, the following number of individuals.

Fiscal Year	FY19-20	FY20-21	FY21-22
Total Individuals served per month	0	3	6

- The highlighted portions below amend D-3.3.5., D-3.3.6, and D-3.3.8., last addressed in amendment #0001. The non-highlighted portions are for contextual purposes only and are unaffected by this amendment:

D-3.3.5. ESG-CV Emergency Shelter Activities – The ESG-CV Emergency Shelter Projects will serve, at a minimum, the following number of individuals each fiscal year through January 31, 2022.

Fiscal Year	FY19-20	FY20-21	FY21-22
Total Individuals served per FY	0	1440	1925

D-3.3.6. ESG-CV Street Outreach Activities – The ESG-CV Street Outreach Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year	FY19-20	FY20-21	FY21-22
Total Individuals	0	0	120

D-3.3.8. ESG-CV Rapid Re-Housing Activities – The ESG-CV Rapid Re-housing Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year	FY19-20	FY20-21	FY21-22
Total Individuals served per FY	0	27	72

5. The highlighted portions below amend Section F-2, last addressed in Amendment #0001. The non-highlighted parts are for contextual purposes only and are unaffected by this amendment.

FISCAL YEAR	ANNUAL FUNDING
2019-2020	\$436,142.85
2020-2021	\$1,133,142.85
2021-2022	\$1,740,039.85
Total	\$3,309,325.55

6. The highlighted portions below amend F-2.1.6., last addressed in amendment #0001. The non-highlighted parts are for contextual purposes only and are unaffected by this amendment.

F-2.1.6. Emergency Solutions Grant - CV (ESG-CV) – The Department agrees to reimburse for allowable costs OR pay for the service units at the prices and limits listed below for ESG-CV Activities:

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL
2019-2020	One Month of Eligible ESG-CV Activities	NA	NA	NA
2020-2021	One Month of Eligible ESG-CV Activities	NA	NA	\$697,000.00
2021-2022	One Month of Eligible ESG-CV Activities	NA	NA	\$1,303,897.00
Total				\$2,000,897.00

7. F-2.1 is amended to add:

F-2.1.7 To ensure ESG-CV funds are spent quickly on eligible activities to address the public health and economic crises caused by coronavirus, the Department may recapture up to:

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- F-2.1.7.1 20 percent of the Provider's total award, including first and second allocation amounts, if the Provider has not expended at least 20 percent of that award by July 31, 2021.
- F-2.1.7.2 40 percent of the Provider's total award, including first and second allocation amounts, if the Provider has not expended at least 40 percent of that award by September 30, 2021.
- F-2.1.7.3 60 percent of the Provider's total award, including first and second allocation amounts, if the Provider has not expended at least 60 percent of that award by November 30, 2021.
- F-2.1.7.4 80 percent of the Provider's total award, including first and second allocation amounts, if the Provider has not expended at least 80 percent of that award by March 31, 2022.
- F-2.1.7.5 Prior to recapturing funds as described above, the Department will provide the Provider with an opportunity to provide a spending plan demonstrating to the Department's satisfaction that all of the Provider's ESG-CV funds from the first and second allocations will be expended by June 30, 2022.

8. Attachment E3- EMERGENCY SOLUTIONS GRANT BACK-UP DOCUMENTATION REQUIREMENTS, is hereby revised and replaced with the updated Attachment E3.

All provisions in the Contract and any attachments thereto in conflict with this Amendment are changed to conform with this Amendment. All provisions not in conflict with this Amendment are still in effect and are to be performed at the level specified in the Contract. This Amendment and all its attachments are made a part of the Contract.

IN WITNESS THEREOF, the parties cause this amendment to be executed by their duly authorized officials.

PROVIDER:

DEPARTMENT:

SIGNED BY: Chris Johnson

SIGNED BY: Shevaun L. Harris

NAME: Chris Johnson

NAME: Shevaun L. Harris

TITLE: Chief Executive Officer

TITLE: Secretary

DATE: 6/22/2021 | 12:02 PM EDT

DATE: 6/22/2021 | 12:17 PM EDT

ATTACHMENT E3 – EMERGENCY SOLUTIONS GRANT BACK-UP DOCUMENTATION REQUIREMENTS

The applicability of this section is identified in section B-1.3. of this Contract.

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A complete and accurate Monthly Status Report and Invoice and Match Report (including Roll-up Report) are required for payment from the Department. Additional backup documentation required for payment is identified below and sorted by Monthly Deliverables identified in section D-2.3. of this Contract. Emergency Solutions Grant activities must provide a detailed expenditure report by subcontractor.

Emergency Solutions Grant Prevention Activities

- Prevention Rental Assistance
 - Past Due Notice
 - Copy of Lease Agreement (first page and signature page) or Landlord Agreement Form with signatures
 - Payment Statement/Invoice
 - Proof of Payment (cleared check, receipt, financial ledger, etc.)
- Prevention Utility Arrears Assistance
 - Past Due Notice
 - Proof of Address (see lease agreement above)
 - Payment Statement/Invoice
 - Proof of Payment (cleared check, receipt, financial ledger, etc.)
- Case Management
 - Time Card/Sheet documenting the Hours dedicated to the Case Management Services Provided
 - Pay Stub of Staff Member being paid

Emergency Solutions Grant Rapid Rehousing Activities

- Rapid Rehousing Rental Assistance (deposit and subsequent months rental assistance)
 - Copy of Lease Agreement (first page and signature page) or Landlord Agreement Form with signatures
 - Proof of Payment (cleared check, receipt, financial ledger, etc.)
- Rapid Rehousing Utility Assistance
 - Letter Stating Arrears from Utility Company
 - Deposit Requirements/Information from Utility Company
 - Proof of Payment (cleared check, receipt, financial ledger, etc.)
- Case Management
 - Time Card/Sheet documenting the Hours dedicated to the Case Management Services Provided
 - Pay Stub of Staff Member being paid

Emergency Solutions Grant Street Outreach Activities

- Case Management
 - Time Card/Sheet documenting the Hours dedicated to the Case Management Services Provided
 - Pay Stub of Staff Member being paid
- Engagement
 - Itemized Receipts for Eligible Purchases that address urgent needs such as meals, blankets, clothes, and/or toiletries
- Transportation
 - Travel Reimbursement for Staff Members
 - Mileage documentation requires use of the DCF Travel Form
 - Program Participants' Use of Public Transportation
 - Bus Passes – itemized distribution of bus passes by recipient

Emergency Solutions Grant Emergency Shelter Activities

- Essential Services
 - Case Management
 - Time Card/Sheet documenting the Hours dedicated to the Case Management Services Provided
 - Pay Stub of Staff Member being paid
- Shelter Operations

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- Itemized Receipts for Eligible Purchases (including but not limited to supplies, phone/utilities, and other operating expenses)

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